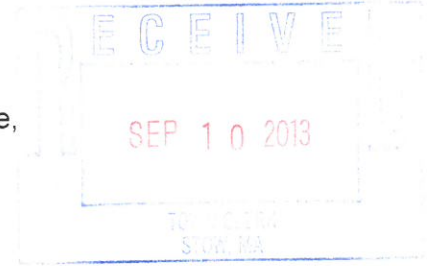


**Minutes  
Finance Committee  
August 13, 2013  
Final**



**Call to Order**

Chairman Peter McManus called the meeting to order at 7:30pm. Present were,  
Members: Richard Rollins and Richard Eckel  
Associate:

**Reserve Fund Transfer Requests:**

Request from the Building Department-Craig Martin for \$58,000

This expenditure is extraordinary and/or unforeseen for the following reasons:  
Public bidding of the Town Building Water Treatment System Contract resulted in a low bid of \$176,527.  
Special article funds available are \$128,926.56.

The additional funds are requested in order to execute the agreement and proceed with the work to meet the DEP time line and complete the outside work before winter.

Craig Martin explained that competition among construction bidders is greatest in the Spring season, but the DEP mandates that we do this work ASAP. Craig presented other options including entering into a contract that will cover purchasing the required materials now and funding the remaining portion, including labor, with a positive vote at the Fall Special Town Meeting. Should that vote fail, Craig would come back to the FinCom to ask for the RFTR to cover the \$47600.44 difference in the funded portion and the \$176,527 bid amount. There are timing issues with the tank going into the ground before the snow.

Craig has a low bid of \$176,527 and currently has \$128,000 to get the equipment ordered. He is hoping for delivery after Town Meeting, if the equipment can be ordered now.

Members discussed the other options that Craig has and asked that he hold off on the RFTR until he is sure he will need the funds.

After a review of the RFTR and discussion of other options offered by Craig, Rick Rollins moved to not approve the request for \$50k. Rich Eckel seconded the motion.  
The motion unanimously (McManus, Rollins and Eckel)

Request from the Town Administrator for \$630.00

This expenditure is extraordinary and/or unforeseen for the following reasons:  
The Town Administrators, administrative Assistant is out on medical leave and unable to be at the Selectmen's meetings to take the minutes.

The funds are to pay Maureen Trunfio for recording the minutes for the selectmen's meeting.

Members discussed that there is already \$500 in the account that the funds will come from. The Town Administrator should wait until that balance is depleted and then ask for the additional funds that are needed.

After a review of the RFTR, Rich Eckel moved to not approve the request for \$500.00. Rick Rollins seconded the motion.

The motion unanimously (McManus, Rollins and Eckel)

**Correspondence**

None at this time

## **Review of Minutes**

After a review of the minutes Peter McManus moved to approve July 9, 2013 minutes as amended. Richard Eckel seconded the motion.

The motion carried unanimously (McManus, Rollins and Eckel)

## **Liaison Reports**

### **Rich Eckel- Oversight Committee**

- First proposal was rejected by the town. How can we bring the square footage down?
- Multiple costs per square foot from old project.
- What is really wrapped into the cost
- Architect wants payment
- New construction and renovation costs, reduced square footage to whatever you can
- Renovation number came in higher
- 30% of cost is not explained

### **Rich Eckel- CPC**

- Pilot Grove is moving forward
- Negotiations with the church tomorrow
- No Contamination
- Some issues have pushed the closing back
- Entire frontage on Rt 117 is First Parish Church property
- Trying to negotiate a formal committee
- May wrap around the back land and come out at the PD
- Finalizing details
- Considering a basement
- Final square footage discussion is getting closer
- 

### **Rich Eckel-Library-COA Building**

- Square footage lowered
- 5.5 mil to 6.0 mil
- Building is sound

## **Other Business**

Peter McManus moved to appoint Richard Eckel to the Fire Department Building Committee.

Rick Rollins seconded the motion,

The motion carried unanimously (McManus, Rollins and Eckel)

## **Adjournment**

A motion to adjourn was made by Rick Rollins at 9:10pm. Peter McManus seconded the motion.

The motion carried unanimously, (McManus, Rollins and Eckel).

Respectfully,



Elizabeth A. Tobey,  
Administrative Assistant